



# LAMBOURNE PARISH COUNCIL

[www.lambourneparishcouncil.org](http://www.lambourneparishcouncil.org)

*Serving the Communities of Abridge & Lambourne End*

## To Members of the Council

You are hereby summoned to take part in an Ordinary Meeting being held on

**Wednesday 14<sup>th</sup> August 2024 at 7.45pm in the Abridge Village Hall.**

Members of the public and press are invited to be present, and the following business will be transacted.

Diane Moggridge  
Locum Clerk

9<sup>th</sup> August 2024

## AGENDA

### 1) APOLOGIES FOR ABSENCE

To receive apologies for absence and vote to accept them.

### 2) DECLARATIONS OF INTEREST

To make any declarations of interests relating to items on the agenda.

### 3) PUBLIC CONSULTATION

15 minute slot for members of the public.

### 4) MINUTES OF THE LAST MEETING

To approve as a correct record the minutes of the Council meeting held on 12<sup>th</sup> June 2024.

### 5) CLERKS REPORT

To note the written/verbal report of the last month.

### 6) PLANNING

EPF/1434/24	<a href="https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000000rCe9">https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000000rCe9</a> Roding View, 68 London Road, Lambourne, Romford, RM4 1XP	Single storey rear extension and proposed gates to a height of 1.6m to match existing.
EPF/1464/24	<a href="https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000000vw2T">https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000000vw2T</a> 2, Knights Walk, Lambourne, Romford, RM4 1DR	Demolition of existing dwelling house, new build the dwelling house on the footprint of the Approved Applications # EPF/0783/24 & EPF/1141/24 (Part Retrospective).
EPF/1562/24	<a href="https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000001CIVd">https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000001CIVd</a> 21, Alderwood Drive, Lambourne, Romford, RM4 1DJ	Proposed hip to gable loft extension, including replacement dormers to front and rear and rear single storey



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		replacement extension. Refurbishment and new roof to existing garage / garden storage to form a storage area / garden room.
EPF/1583/24	<a href="https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000001Fgxd">https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000001Fgxd</a> Beau Desert, 54 London Road, Lambourne, Romford, RM4 1UX	Single storey rear extension, insertion of new window to ground floor flank elevation, erection of new front entrance porch and alterations to roof above ground floor front bay window.

Should there be an application included in the weekly list dated 9<sup>th</sup> August, this will also be considered.

### **7) REPORT FROM DISTRICT AND COUNTY COUNCILLORS**

To note any report from District or County Councillors.

### **8) HIGHWAYS REPORT**

To consider any new Highway issues and agree what action to take if necessary. To decide on a date for the Parish Highways check.

### **10) REPORT OF RESPONSIBLE FINANCIAL OFFICER**

- a) To authorise payment of invoices listed on RFO Report
- b) To note Bank Reconciliation

### **9) COUNCIL WEBSITE**

To discuss the Zoom demonstration of the possible new website by Aubergine and decide on next step.

### **10) REVIEW OF STANDING ORDERS**

To review and agree the Standing Orders.

### **11) GRASS CUTTING**

To discuss the recent problems with Pinnacle and the grass cutting contract and vote on how we move forward

### **12) PLAYGROUNDS**

Update from Cllr Hardy and Cllr Drewe on the Village Hall playground

### **13) DEFIBRILLATOR CHECKS**

To confirm all checks are being done and recorded

### **14) NOTICEBOARD**

To look at quotes for a new noticeboard and decide whether to order a new one.



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### **15) SALT BAG SCHEME**

To discuss how the council will organise the distribution of the salt bags

### **16) COUNCIL PHONE CONTRACT**

To discuss whether to get a new contract or keep the existing one rolling month by month

### **17) HR COMMITTEE**

To vote on a change of members and new chair

### **18) NEW PARISH COUNCILLORS**

To consider any new potential Councillors and vote on co-option if appropriate.

### **19) CLERK AND COUNCILLOR TRAINING**

To discuss and agree on other courses for the clerk and other councillors to attend.

### **20) TRAFFIC CALMING IN THE PARISH**

To discuss traffic calming measures and to decide on a way forward.

### **21) INFORMATION EXCHANGE**

For Councillors to raise any issues to be considered for the next meeting.

### **22) DATE OF NEXT MEETING**

The next Ordinary meeting of the Parish Council will be Wednesday 11<sup>th</sup> September 2024 – Meeting in the Abridge Village Hall

### **23) CLOSE OF MEETING**